



**JOHNSON
SHOYAMA**



▶▶ 2016-17 **GRADUATE STUDENT HANDBOOK**

JOHNSON SHOYAMA GRADUATE SCHOOL OF PUBLIC POLICY | **UNIVERSITY OF REGINA CAMPUS**



MESSAGE FROM **THE GRADUATE CHAIR, U OF R CAMPUS**

On behalf of faculty and staff, it is my great pleasure to welcome you to the Johnson Shoyama Graduate School of Public Policy (JSGS), one of Canada's top graduate schools in public policy and administration. Located on two university campuses - the University of Regina and the University of Saskatchewan - the JSGS is a provincial centre for graduate and executive education, governance training, world-class research and outreach in policy and administration.

With academic backgrounds in disciplines including political science, economics, sociology, geography, law and education, the school's faculty members mentor graduate students in an interdisciplinary environment, educate the public on policy matters, and improve the knowledge base from which policymakers draw.

As you may know, the school offers five graduate-level programs - Master of Public Administration (MPA), the Master of Public Policy (MPP), the Master

of Health Administration (MHA), the Master of International Trade (MIT), the Doctor of Philosophy in Public Policy (PhD), and various master's certificates. All programs offer high-quality instruction, frequent opportunities for faculty interaction, and regular contact with senior civil servants and internationally renowned policy scholars. Your time as a student will also be enhanced through interaction with fellow students, some of whom are professionals returning to school to enhance their skills and increase their knowledge.

This package contains information you may find useful to your campus experience.

I look forward to meeting you all in person and to welcoming you to the University of Regina campus.

Amy Zarzeczny

Graduate Chair and Associate Professor
Johnson Shoyama Graduate School of Public Policy
University of Regina campus



ABOUT THE JOHNSON SHOYAMA GRADUATE SCHOOL

People who are passionate about public policy know that the Province of Saskatchewan has pioneered some of Canada's major policy innovations. Few provinces have supplied the country with more outstanding public servants.

The two distinguished public servants after whom the school is named, Albert W. Johnson and Thomas K. Shoyama, used their practical and theoretical knowledge to challenge existing policies and practices, as well as to explore new policies and organizational forms. Earning the label, "the Greatest Generation," they and their colleagues became part of a group of modernizers who saw government as a positive catalyst of change in postwar Canada. They created a legacy of achievement in public administration and professionalism in public service that remains a continuing inspiration for public servants in Saskatchewan and across the country.

The JSGS is proud to carry on the tradition by educating students interested in and devoted to advancing public value.

Our faculty, which include two Tier 1 Canada Research Chairs and one Cisco Research Chair, as well as many nationally and internationally recognized scholars, have served as sources of respected policy advice and commentary to provincial and federal governments, Royal Commissions, international organizations, industry, NGOs and the media. JSGS scholars have more than a hundred years of combined applied experience in public policy, administration and governance in industry, government departments, NGOs and on advisory committees.

Our students, faculty and policy practitioners work side-by-side, respecting differences in academic and professional traditions while valuing each other's contributions. This collaborative culture has allowed the creation of a school that belongs to two universities — a place where our renowned scholars and seasoned public officials create a dynamic learning environment.

We educate students on how to apply concepts and theories in practical settings and provide students with hands-on, practical experience. The combination of academics, research and practice ensures that our graduates are well prepared to: engage in basic and applied policy research; draft policy papers and decision documents; work with governments or advocacy groups to identify and promote specific policy measures; and participate in or lead teams of individuals and groups seeking to examine problems, identify issues, promote solutions, and evaluate and assess outcomes of policy measures.

In addition to our two academic centres, our Executive Education unit is an integral part of the organization, providing unique opportunities for students, public servants, and the public and non-profit sectors to interact. Whether through our executive training offerings, governance programming, consulting or outreach services, the school's Executive Education unit continues to explore and challenge topics of great importance to the greater public.

WELCOME TO THE **UNIVERSITY OF REGINA** CAMPUS

The U of R aspires to be a national leader in developing educated contributors, career-ready learners and global citizens, and in generating meaningful, high-impact scholarship. As such, we provide high quality and accessible education, influential research, creative endeavours, and meaningful scholarly experiences in pursuit of local and global contributions to knowledge. We also serve and engage a diversity of students, life-long learners and communities, with particular emphasis on Indigenous learners and global citizens. Together, we offer a welcoming and rewarding academic and work environment for students, faculty, and staff; one which fosters innovative learning, community engagement, and critical and independent thought.

UNIQUE U OF R CENTRES

- **Indigenous Peoples' Health Research Centre (IPHRC)** - IPHRC is a partnership between the First Nations University of Canada, the U of R and the U of S. Its mandate is to develop capacity for community-based Indigenous health research in Saskatchewan and to create networks of Indigenous health researchers regionally, nationally, and internationally.
- **Institute for Energy, Environment and Sustainable Communities (IEESC)** - The IEESC integrates energy, environment and sustainability research expertise and undertakes thematic research to address the impacts and challenges of climate change.
- **Centre on Aging and Health (CAH)** - The CAH encourages and facilitates the formation of gerontology research focused on Indigenous Health and Aging, Musculoskeletal Health and Mobility, Pain in Old Age, and Personhood and Resilience in Senior Care.
- **Collaborative Centre for Justice and Safety (CCJS)** - The CCJS creates a critical mass of leading-edge research and technology advancement opportunities, as well as specialized education in the fields of justice, safety and first response.





GENERAL COURSE REQUIREMENTS FOR ALL JSGS PROGRAMS

Please review the program of studies for your degree. Each program has specific course requirements. There are two non-credit courses to be aware of:

- **GSRT 800AA:** All new graduate students must complete GSRT 800AA Academic Integrity Tutorial offered and required by the Faculty of Graduate Studies and Research (FGSR). This is a zero credit, online course that must be taken in your first term of study and can be completed within just a few hours. You will need to register for this course through UR Self-Service. Students who do not successfully complete this requirement by the end of their first term of study will not be permitted to register in the next term or subsequent terms until the course is completed.
- **JSGS 990AB Seminar Series:** This seminar series is meant to build a strong, positive, and well-networked community of scholars where the exchange of interdisciplinary knowledge and encouragement of public policy dialogue are fostered. All students enrolled in the MPA (previous 30 credit unit program), MPP

and PhD programs are required to attend at least 25 seminars and to submit a JSGS 990 student report. MPP and PhD students must also present their research in one session prior to completing their program. Up to five of these 25 seminars can be non-JSGS events. For more information about the 990 Seminar Series including the reporting template that students are encouraged to use, please [visit our website](#).

Masters students enrolled in a thesis-based program at the JSGS U of R campus must complete their studies within five years of commencement but non-thesis may take up to six years.

PROGRAMS, COURSE SCHEDULES AND SYLLABI

Current information on all of programs can be found on the JSGS website. The site includes course curriculums, the course schedule and details on experiential learning opportunities that arise throughout the academic year.

SUMMER READING LIST

Students are required to read the following materials before the first class of their program. This list of readings is offered to provide all entering students with a common base of general and subject specific knowledge relevant to their studies in public policy and administration. We expect that in some cases, depending on your background, you may have already covered the material in some of the readings.

Generally:

1. All of these readings should be accessible to any generally educated person – students should be able to read and understand the material without any prior background to the reading or formal teaching in the subject.
2. The list does not include any readings we will use in the program.
3. All works can be purchased from Amazon in current or older editions.
4. The readings cover (but do not duplicate) material related to economics, political science, public administration and public policy.

The readings for 2016-17 are:

Eggers, W. and J. O’Leary. 2009. *If We Can Put a Man on the Moon: Getting Big Things Done in Government*. Boston MA: Harvard Business Review Press, pp. 256.

Harford, T. 2007. *The Undercover Economist*. Anchor Canada, pp. 288.

Heilbroner, R. 1953 (any edition). *The Worldly Philosophers: The Lives, Times and Ideas of the Great Economic Thinkers*. Simon & Shuster/Touchstone, pp. 368.

Kettl, D. 2002. *The Transformation of Governance: Public Administration for Twenty-First Century America*. Hopkins Fulfillment, pp. 224.

Malcolmson, P and R. Myers. 2009. *The Canadian Regime*. U of T Press, pp. 275.

Miljan, L. 2012 (or any edition including with Brooks). *Public Policy in Canada: An Introduction*. Toronto: Oxford University Press, pp. 368.

Weale, A. 2007 (any edition). *Democracy*. Palgrave Macmillan, pp. 320.

COURSE REGISTRATION

Registration for graduate students at the U of R opens at set times during the academic year. Please log into UR Self-Service to check your registration status. If you were admitted as a fully-qualified student and accepted your admittance by the Faculty of Graduate Studies and Research (FGSR) online, you should be able to register as soon as the system opens. If you were admitted dependent on some condition (finishing your undergraduate degree, for instance), you will not be able to register until you have submitted the remaining documentation.

In order to register you need to have your UR Self-Service user ID. This is the nine digit student ID number that was sent to you by mail in your official letter of offer.

From the main www.uregina.ca webpage you can access the UR Self-Service portal.

To register:

1. Log into UR Self-Service (user ID and pin).
2. Click on "Student Services".
3. Select "Registration", and then "Search for Classes" or "Add/Drop/Search for Classes".
4. Make sure you choose the proper term.
5. Search for courses by subject, and narrow down your search by course number, title, instructor, day or time.
6. Click on "Class Search".
7. Click on the Course Reference Number (CRN) to find more information (i.e., availability, restrictions, descriptions and prerequisites).

One note of caution - please ensure that you are careful when selecting your TERMS. Make sure you are registering for the correct year and term (e.g. 2016-2017 Term 1 or Term 2). If you are in the wrong term, the system will simply inform you that the CRN does not exist, not that it is for a different term!

If you have any questions concerning the online registration process, please access the [U of R Registrar's website](#).

You can also contact the JSGS Academic Advisor (john.bird@uregina.ca) for assistance.

It is best not to leave registration until the last moment.



REGISTRATION CHANGES AND DROPPING CLASSES

Registration changes can be made on UR Self-Service without penalty, as long as they are done within appropriate deadlines.

Additional information and appropriate forms can be [found here](#).

EXPERIENTIAL LEARNING

Students in all programs are encouraged to engage in experiential learning opportunities such as the internship program, case and poster competitions, the Policy Shop and student-oriented workshops. Key opportunities are noted below:

- *JSJS Executive Internship Program:* The school offers MPA and MPP students the opportunity to enhance their post-graduate experience with an internship in the federal or provincial public service, municipal and local government, and non-governmental organizations. The depth and quality of our internship options distinguish us from other policy schools in the country.
- *JSJS Policy Case Competitions:* Case competitions are valuable opportunities for students to test their knowledge and expertise, to think critically on their feet, and to develop self-confidence presenting in a team setting. The school's internal case competition provides students with the opportunity to work in cross-campus teams, to analyze a case study under tight time constraints, and to present their recommendations to a panel of judges. Top presenters are selected by a panel of judges, coaches and faculty, to represent the school at the National Policy Administration Case Competition, endorsed by the Canadian Association of Programs in Public Administration (CAPPA) and the Institute of Public Administration of Canada (IPAC).
- *JSJS Policy Research Poster Competition:* The Student Poster Competition provides students with the opportunity to present research resulting from their JSJS program work. The top posters are selected by faculty and are judged at the annual Tansley Lecture. One student from the first-place team is then sponsored by IPAC and the school to attend and present at IPAC's national conference (student poster competition).
- *National Student Essay Competition:* Sponsored by IPAC, CAPPA, the Canadian School of Public Services and various universities across Canada, the National Blueprint 2020 Student Essay Competition encourages master's-level students to submit papers on innovative ways of improving the federal public service in the years ahead.
- *Policy Shop:* The Policy Shop is a cross-campus, student-led consulting group that provides pro-bono research, analytic and strategic services to non-profit and charitable organizations seeking additional policy capacity within their organizations. Students will have the chance to contribute to a policy shop project either in a course setting or on a voluntary basis.
- *Community Engagement:* JSJS hosts a series of public lectures, symposiums and keynote addresses throughout the year which will contribute to your experiential learning by putting you in touch with today's thinkers and practitioners. All events are listed on the [Events Calendar](#). You can also sign up to receive the latest information on news and events [here](#).

In addition to the above, there are a number of other national and international experiential learning opportunities available for students that are coordinated by external organizations.





EXPERIENTIAL LEARNING **EVENTS CALENDAR**

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<ul style="list-style-type: none"> Get Connected! Student orientation 	<ul style="list-style-type: none"> JSGS Policy Case Competition training workshop 	<ul style="list-style-type: none"> JSGS Policy Case Competition Interviewing skills workshop 	
JANUARY	FEBRUARY	MARCH	APRIL
<ul style="list-style-type: none"> National Student Paper Competition (papers submitted) Internship application process begins 	<ul style="list-style-type: none"> National Public Administration Case Competition JSGS-SA Wine & Cheese Internship application due The art of interviewing workshop 	<ul style="list-style-type: none"> Living Heritage Event Internship interviews and selection Creating an effective poster presentation workshop 	<ul style="list-style-type: none"> Tansley Lecture JSGS Policy Research Poster Competition

Additional student workshops, lectures and seminars will be scheduled throughout the year and posted on the school's website (events calendar).

STUDENT ORGANIZED ACTIVITY

JOHNSON SHOYAMA GRADUATE SCHOOL STUDENT ASSOCIATION (JSGS-SA)

With representation on both campuses, the JSGS-SA serves as your voice at faculty meetings and within the larger graduate student associations on both campuses. The JSGS-SA also works together to organize social events for students, fundraisers within the community, and the annual Wine and Cheese networking event where students can interact with various public servants (and alumni).



ACADEMIC INFORMATION AND POLICIES

The U of R Faculty of Graduate Studies and Research (FGSR) policies and procedures manuals can be accessed at www.uregina.ca/gradstudies/policies/index.html.

Students should refer to these documents for information about policies, procedures and regulations in the FGSR, either formally adopted or developed as a matter of practice and precedent.

Forms required by the FGSR are available online at www.uregina.ca/gradstudies/forms.html.

ACADEMIC HONESTY AND INTEGRITY

The following information is taken from [The Policies and Procedures of the University](#) manual.

Students of the University of Regina are expected to conduct themselves responsibly and with propriety both in their studies and in their general behaviour, and are expected to abide by all policies and regulations of the university. Misconduct, which may be academic (that is, in academic studies) or non-academic (in general behaviour), is subject to disciplinary action.

Assignments, tests and examinations are designed for students to show the instructor how well they have

mastered the course material. When the instructor evaluates the student's work, it must therefore be clear which ideas and words are the student's own. The general principles of academic integrity for students doing course work are that they are to do their own original, individual work, unless told otherwise by the course instructor, and are to give credit for other people's ideas or words. Students should be aware that while collaborative or group work on assignments may be encouraged in some disciplines, it is not acceptable in others. Discussion of ideas with faculty and other students (that is, intellectual debate) is both allowable and important, provided that credit is given in written work for ideas that are not one's own. Group study (as distinct from group work on an assignment that is to be graded) is likewise permissible unless explicitly forbidden by the instructor.

Cheating constitutes academic misconduct. Cheating is dishonest behaviour (or the attempt to behave dishonestly), usually in tests or examinations. It includes:

- unless explicitly authorized by the course instructor or examiner, using books, notes, diagrams, electronic devices, or any other aids during an examination, either in the examination room itself or when permitted to leave temporarily;
- copying from the work of other students;
- communicating with others during an examination to give or receive information, either in the examination room or outside it;
- consulting others on a take-home examination (unless authorized by the course instructor);
- commissioning or allowing another person to write an examination on one's behalf;
- not following the rules of an examination;
- using for personal advantage, or communicating to other students, advance knowledge of the content of an examination (for example, if permitted to write an examination early);
- altering answers on an assignment or examination that has been returned; and,
- taking an examination out of the examination room if this has been forbidden.

Plagiarism is a form of academic dishonesty in which one person submits or presents the work of another person as his or her own, whether from intent to deceive, lack of understanding, or carelessness. Unless the course instructor states otherwise, it is allowable and expected that students

will examine and refer to the ideas of others, but these ideas must be incorporated into the student's own analysis and must be clearly acknowledged through footnotes, endnotes, or other practices accepted by the academic community.

ACADEMIC PERFORMANCE

For all students who were admitted to the JSGS beginning January 2011 or later, the passing grade for any course taken in any JSGS program is 70 per cent. Students who began the MPA or MPP program prior to that date can elect to complete their program under the standards that were in place at the time they entered the program, as per University of Regina policy.

GRADE DESCRIPTORS FOR JSGS COURSES

The JSGS faculty has adopted the following descriptors to provide students with a guide about how assignments and papers are marked. It is expected that the class average in JSGS courses will generally be in the range of 78-80.

85+ excellent

An excellent superior performance with consistent strong evidence of:

- a comprehensive, incisive grasp of the subject matter;
- an ability to make insightful critical evaluation of the material given;
- an exceptional capacity for original, creative and/or logical thinking;
- an excellent ability to organize, to analyze, to synthesize, to integrate ideas, and to express thoughts fluently; and
- an excellent ability to apply theories to real-world problems and intersect with related disciplines.

80-85 very good

A superior performance with strong evidence of:

- a comprehensive grasp of the subject matter;
- an ability to make sound critical evaluation of the material given;
- a very good capacity for original, creative and/or logical thinking;
- an excellent ability to organize, to analyze, to synthesize, to integrate ideas, and to express thoughts fluently; and
- a strong ability to apply theories to real-world problems and intersect with related disciplines.

75-80 good

A good performance with evidence of:

- a substantial knowledge of the subject matter;
- a good understanding of the relevant issues and a good familiarity with the relevant literature and techniques;
- some capacity for original, creative and/or logical thinking;
- a good ability to organize, to analyze, and to examine the subject material in a critical and constructive manner; and
- some ability to apply theories to real-world problems and intersect with related disciplines.

70-75 satisfactory

A generally satisfactory and intellectually adequate performance with evidence of:

- an acceptable basic grasp of the subject material;
- a fair understanding of the relevant issues;
- a general familiarity with the relevant literature and techniques;
- an ability to develop solutions to moderately difficult problems related to the subject material; and
- a moderate ability to examine the material in a critical and analytical manner.

REASSESSMENT OF GRADES

Students have the right to request a reassessment of any grade received. While the course is in progress, students should first talk to the instructor about the grade. If there is no change in the grade, they can appeal to the school's executive director. Once the course is completed, a disagreement over the final grade should again first be discussed with the instructor. If informal discussion fails to resolve the issue, it is possible to formally appeal for reassessment.

INTELLECTUAL PROPERTY POLICY

The office of the Dean of the Faculty of Graduate Studies and Research (FGSR) serves as a resource to graduate students on all matters related to graduate studies, including Intellectual Property. Students are encouraged to contact the Dean's office for advice, information, or assistance in addressing concerns.

The FGSR's Intellectual Property Policy has been reviewed by the Intellectual Property Committee and is consistent with the University's Intellectual Property Policy. The policy itself states, "Intellectual Property issues involving students will be addressed in a manner consistent with this policy." Graduate students need to be aware that individual circumstances may affect the interpretation of the policy.

For more detailed information on the policy [visit this webpage](#).

ADVISING

MPA students should first contact the Administrative Manager (john.bird@uregina.ca) about academic advising. For MPP and PhD students, students should talk with their assigned supervisor.

COURSE LOAD

The JSGS considers students in the MPA and MHA program to have a full-time course load when they take at least two classes (6 credit units) in each term (fall/winter).

MPP and PhD students are considered full-time when registered in JSGS 994 - Master's Research or JSGS 996 - PhD Research, and must remain registered in these courses for the entire duration of their program. Any student participating in a JSGS Executive Internship is also considered full-time.

The recommended maximum course load is four classes (12 credit unit) per semester. However, students working full-time, part-time or with other commitments should take fewer classes. The JSGS also offers spring/summer courses, but due to the condensed nature of these a maximum of two courses is recommended.

Remember, these are suggestions. If you have questions or unique circumstances, feel free to contact the school for assistance.

SCHOLARSHIPS AND FUNDING

JSGS scholarships are available and may be awarded in the letters of offer. All scholarships come with specific conditions which must be met. If conditions are not met and the student becomes ineligible for funding, payment may be disrupted.

The JSGS also offers multiple Graduate Research and Teaching assistantships. Deadlines for form submission are generally in February and June.

TAKING COURSES AT THE U OF S CAMPUS

JSGS students, regardless of which campus they are registered at, may take courses at both campuses, subject to their availability.

Some JSGS courses are available online or by videoconference (and are clearly marked as such), but a majority of the courses require in-person attendance. Students taking a course that is not at their home campus can do so, and will need to make arrangements to travel to

the city in which the course is being offered.

If you are interested in taking a course at the U of S campus, you must contact the Academic Advisor (john.bird@uregina.ca) as soon as possible.

STUDENT AFFAIRS

Information on student services offered at the U of R can be found directly [here](#).

TRANSFER CREDIT

Transfer credit is awarded when a student has successfully completed coursework at this or another accredited institution of higher education. This coursework may be transferred to the student's program at the University of Regina and reduced the overall program and fees by the number of courses accepted.

Transfer credit only applies to courses that have not been used to satisfy another academic credential.

Please visit the [Graduate Studies page](#) for full details about transfer credits and agreements.

TUITION AND FEES

The most current and up to date tuition and fee information can be [found here](#).

Tuition and fees are subject to change. Tuition and fees are due on the first day of classes. However, the U of R allows for a 28 day grace period to make your payment before late payment charges are added to the account. Late payment charges are applied at 1.5% of the outstanding balance per month.

CONVOCATION

Convocation is held twice each year, in June and October. Students should consult the University of Regina calendar for additional information, exact dates, application, forms and deadlines. Students that are nearing completion of their program must apply for graduation even if they are not attending the convocation ceremony.

More information on the steps required for convocation, can be [found here](#).

ADMINISTRATIVE INFORMATION

COMPUTER NETWORK ACCESS

- U of R home page: www.uregina.ca
- [UR Self-Service](#) (Personalized Access to Web Services)

Students are issued a Novell ID to access university computer and network services including campus secure WIFI.

COURSES SCHEDULES

Course schedules and sample syllabi for current and upcoming terms at both campuses are available on the [school's website](#).

E-MAIL

Students should check their @uregina.ca e-mail account regularly, as the school and university send all official and important information to this address. You can also forward this e-mail to a personal account of your choice. You can learn [how to do this here](#).

HOUSING

Information about the university's residences, including the ability to apply online, is [available here](#).

Information about off-campus accommodation is available on the [U of R Students' Union \(URSU\) Housing Registry](#) site.

JSGS MAIN OFFICE

The main office for the school's U of R campus is located at 110-2 Research Drive, Innovation Place. Office hours are Monday to Friday, 8:30 a.m. to 4:30 p.m., closed for lunch from 12:00 to 1:00 p.m.

Students are welcome to drop by any time with questions or concerns. Occasionally, the office may be closed for a short time during regular hours to accommodate staff meetings or events. In that case, a sign will be posted on the door stating the return time and where to go for assistance.

LIBRARIES

Photo student identification cards are required to take materials out on loan. Access to the Library's many electronic collections of full text resources and database services is available to students from within the Library, from all the computer labs on campus, or from home. Primary access to all resources can be [made here](#).

To access resources off campus, you will need your Novell login.

If you have specific questions about the library or its resources, contact Michael Shires. He is the librarian responsible for public policy, and can be reached by email at michael.shires@uregina.ca or 306-585-5418. Of course, all library staff are able to help with issues as well.

PARKING

If you plan to park on campus on a regular basis, you should purchase a parking permit as your most economical option.

Parking permits are sold based on availability. More information on parking is [available here](#).

REFWORKS

RefWorks is a web-based bibliography and database manager that allows users to create personal databases and bibliographies by importing citation content from text files or online databases. It allows users to manage references in writing their papers and automatically format the paper and the bibliography.

SCHOOL LIBRARY

A small selection of policy-related books and all books on the JSGS 869 reading list are available through the school. The books are available for sign-out in the JSGS main office and are intended for student use. Books must remain in the building and cannot be taken home.

STUDENT IDENTIFICATION

There are three main types of identification for students:

- Student number - A 9-digit number assigned to all

students. This number appears on your official letter of offer and will never change. This number also acts as your UR Self-Service login ID.

- Novell login - A unique ID that provides access to email, library resources, UR courses and other tools. For more information or help, contact the IT Support Centre.
- Student card - Photo ID that provides access to library checkout, fitness facilities and other campus services. It may also be required during exams. Students are encouraged to get a card as soon as possible. To do so, bring a piece of government issued ID to the Registrar's Office (Admin 210), along with your student number. [More information here.](#)

strong academic essays, writing government documents, special writing formats (e.g., environmental scans and logic models), etc. All students are highly encouraged to attend these sessions. The University Student Success Centre provides in person, online and group writing assistance. For more information, [click here](#).

SAFETY

Campus Safety is available 24 hours a day and can be reached at 306-585-4999.

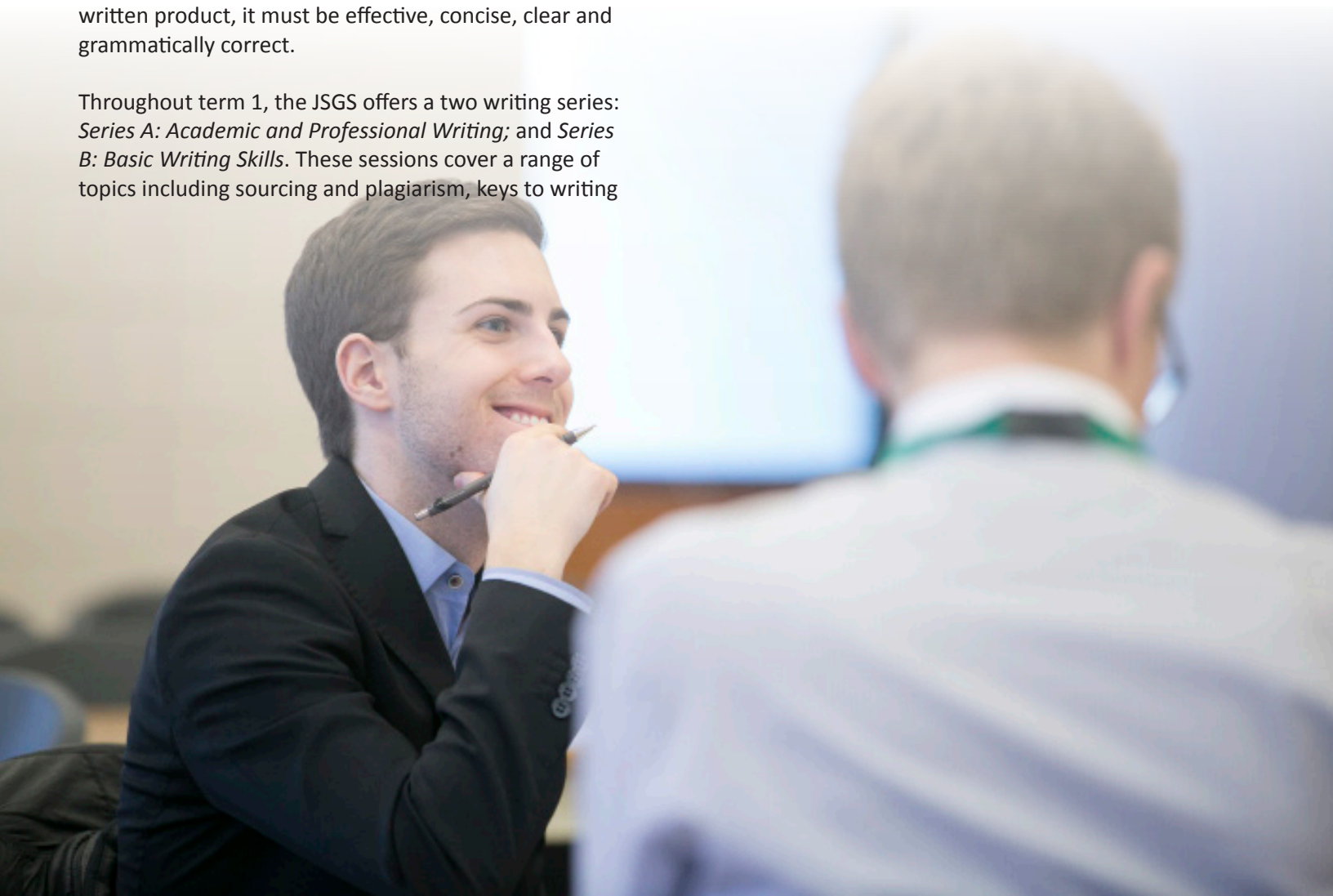
COUNSELLING SERVICES

Counselling services are available to students. Please contact the Student Affairs office at 306-585-4491 for more information and to arrange an appointment.

WRITING ASSISTANCE

Written communication skills are vital to the public administrative manager, policy analyst, and in any other professional position. Regardless of the purpose of the written product, it must be effective, concise, clear and grammatically correct.

Throughout term 1, the JSGS offers a two writing series: *Series A: Academic and Professional Writing*; and *Series B: Basic Writing Skills*. These sessions cover a range of topics including sourcing and plagiarism, keys to writing





JOHNSON SHOYAMA GRADUATE SCHOOL OF PUBLIC POLICY

University of Regina Campus

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University
of Regina



UNIVERSITY OF
SASKATCHEWAN